## Notify Me

Follow the directions below to get notified of athletic events and other school events.

1. Go to the <u>Rice Lake High School Athletics</u> web page. Once there, click on the RLHS Sports Schedules tab located on the bottom right side of the screen.



2. Once you are at the Athletic Calendar, click on the Notify Me tab on the lower right of the screen.



- 3. Fill in your email address and create a password. Click "Create my Account" once you have that complete.
- 4. Fill out the rest of your account information and then click "Save and Continue".
- 5. Select which categories, conference/nonconference events, and school-only events you would like to be notified about. Click "Continue to next step."

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volved with, check of the	
School-Only Events	
Ist Day of School (Grades KG throug Ist Day of School - Grade 4K (Heagen) Ist Day of School - Grade 4K (Head 5 Ist Day of School - Grade 4K (Hitop Ist Day of School - Grade 4K (Taimer) Ist Day of School - Grade 4S and 9/N Academic Evenc, RLNS Basketball_Open Gym Board of Education/BOE Committee	Î
	olved with. Check off the

6. Select yes/no for which schedule changes you would like to be notified about and the time frame you would like them to remind you before each event.

## Step 3 - Setup Notification Preferences

u can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with. Check off the activities you uld like notifications or reminders for, then click continue.		
ctivity Name	Send Reminders Before Activity <b>V</b> Fill down	Schedule Changes Notifications
aseball - Boys JV		✓ 🔿 Yes 🖲 No
aseball - Boys Varsity		✓ Ves ● No
aseball Varsity		✓ Ves ● No
asketball - Boys 7th/8th		✓ Ves ● No
asketball - Girls JV		✓ Ves ● No
asketball - Girls JV 2		✓ Ves ● No
asketball - Girls Varsity		✓ Ves
asketball - Boys Varsity		✓ Ves
asketball - Boys JV		✓ Ves ● No
asketball - Boys JV 2		✓ Ves ● No
asketball - Girls Middle School		✓ Ves ● No
ross Country Varsity		✓ Ves ● No

7. Click "Save my settings."